2025 Oklahoma Bar Association Budget

Summary - 2025 and 2024

Budget Hearing

10/21/2024

DEPARTMENT	2024 Budget	2025 Budget	Increase (Decrease) from 2024	Percentage Increase (Decrease) from 2024
Operating Revenues				
Administration (Page 2)	$ 4,795,900	$ 5,474,560	678,660	14.15%
Communications (Page 5)	145,000	145,000	-	0.00%
CLE (Page 6)	925,250	926,450	1,200	0.13%
General Counsel (Page 8)	448,000	454,500	6,500	1.45%
MCLE (Page 9)	239,900	240,200	300	0.13%
Practice Assistance (Page 10)	8,750	9,250	500	5.71%
Committees/Special Projects (Page 12)	209,850	254,850	45,000	21.44%
Total from Departmental Operations	$ 6,772,650	$ 7,504,810	732,160	10.81%
Operating Expenses				
Administration (Pages 3 - 4)	$ 2,359,723	$ 2,580,950	221,227	9.38%
Communications (Page 5)	629,005	688,449	59,444	9.45%
CLE (Page 6 - 7)	706,853	735,592	28,739	4.07%
General Counsel (Page 8)	1,686,931	1,753,710	66,779	3.96%
MCLE (Page 9)	301,436	302,825	1,389	0.46%
Practice Assistance (Page 10 - 11)	494,649	516,651	22,002	4.45%
Committees/Special Projects (Page 13)	552,298	594,575	42,277	7.65%
Total from Departmental Operations	$ 6,730,895	$ 7,172,752	441,857	6.56%
Net Surplus (Deficit) From Operations	$ 41,755	$ 332,058	290,303	695.25%
Other Special Expenses/Capital Improvements				
Client Security Fund Contribution	(175,000)	(175,000)		
Furniture and Equipment (Page 15)	(10,000)	(7,500)		
Bar Center Improvements (Page 15)	(1,045,000)	(10,000)		
Computer Technology (Page 15)	(77,900)	(35,500)		
Total Other Special Expenses/Investments	(1,307,900)	(228,000)		
Surplus (Deficit) Before Transfer from Reserve Funds	(1,266,145)	104,058		
Transfers from Reserve Funds				
Technology Fund	77,900	35,500		
AG Grant Fund	3,000	3,000		
Organizational Development Fund	30,000	20,000		
Bar Center Improvements Fund	104,547	10,000		
	215,447	68,500		
Net Surplus (Deficit)	$(1,050,698)	$ 172,558		
Estimated Beginnning Cash Reserves -1/1/2025		$ 6,025,000		
Estimated Surplus (Deficit)		172,558		
Estimated Ending Cash Reserves -12/31/2025		6,197,558		

Oklahoma Bar Association

Budget Preparation Worksheet

Revenues and Expenditures

Department: Administration - Revenue

Calendar Year: 2025

Budget Hearing

10/21/2024

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
01-410000	Membership Dues	4,207,400	4,242,535	4,275,540	4,307,500	4,328,133	-	4,328,133	20,633	5,037,410	729,910
01-410001	Legislative Opt Out	(54)	(34)	(31)	(100)	(37)	-	(37)	63	(750)	(650)
01-410005	Dues Reinstatements Fees	2,250	2,750	3,750	2,500	1,500	1,000	2,500	-	2,500	-
01-410010	Membership Penalties	48,250	64,400	39,825	50,000	36,713	10,363	47,076	(2,924)	50,000	-
01-410011	Special Permits	8,050	8,150	5,950	8,000	2,450	2,500	4,950	(3,050)	7,000	(1,000)
01-410012	Annual Meeting	29,882	51,925	63,370	50,000	67,260	-	67,260	17,260	10,000	(40,000)
01-410015	Investment Interest	10,311	56,679	460,812	300,000	197,446	175,000	372,446	72,446	290,000	(10,000)
01-410020	Royalties	33,193	37,888	41,487	34,000	12,954	22,000	34,954	954	34,000	-
01-410030	Certs of Good Standing	5,875	6,200	6,450	6,000	2,825	3,000	5,825	(175)	6,000	-
01-410035	Legal Intern Fees	10,520	8,295	9,255	8,000	5,870	3,000	8,870	870	8,000	-
01-410040	List and Label Sales	2,512	2,217	3,599	2,500	409	2,500	2,909	409	2,700	200
01-410060	Board of Bar Examiners	15,000	15,000	15,000	15,000	7,500	7,500	15,000	-	15,000	-
01-410070	Council on Judicial Complaints	10,000	10,000	10,000	10,000	5,000	5,000	10,000	0	10,000	-
01-410075	Other Admin Miscellaneous	1,545	3,888	4,146	2,500	2,483	1,500	3,983	1,483	2,700	200
TOTAL ADMINISTRATIVE REVENUE		4,384,733	4,509,893	4,939,153	4,795,900	4,670,506	233,363	4,903,869	107,969	5,474,560	678,660

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Administration -Expenses (Continued on page 4)

Calendar Year: 2025

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
01-510000	Gross Salaries*	802,013	866,081	860,708	848,061	423,220	423,420	846,640	(1,421)	914,911	66,850
01-510005	FICA Matching*	58,799	62,782	64,803	64,877	32,650	32,392	65,041	164	69,991	5,114
01-510010	Retirement*	107,647	103,006	108,635	116,250	57,223	57,786	115,009	(1,241)	125,464	9,214
01-510015	Unemployment Taxes*	2,761	3,184	3,081	3,300	2,981	320	3,301	1	3,420	120
01-510020	Health Insurance*	88,632	92,890	100,530	96,660	47,357	47,045	94,402	(2,258)	105,082	8,422
01-510023	Disability Insurance	3,378	3,367	3,943	4,155	2,037	2,037	4,074	(81)	4,483	328
01-510025	Temporary Assistance	-	-	9,214	-	9,779	9,779	19,558	19,558	18,000	18,000
01-510030	Executive Director Auto*	-	-	10,800	10,800	5,400	5,400	10,800	-	10,800	-
01-510031	Director of Admin Auto	-	-	-	-	-	-	-	-	5,400	5,400
01-510033	Past President's Expense	174	7,104	14,383	9,500	2,020	6,000	8,020	(1,480)	9,500	-
01-510035	President's Expense	13,122	27,122	22,842	30,000	11,009	18,000	29,009	(991)	30,000	-
01-510040	President-Elect's Expense	11,265	14,352	16,279	18,000	7,809	8,000	15,809	(2,191)	18,000	-
01-510045	Vice President Travel	-	-	2,666	3,000	-	3,000	3,000	-	3,000	-
01-510050	BOG Travel and Meeting	27,660	54,874	58,413	53,000	19,796	32,000	51,796	(1,204)	53,000	-
01-510055	BOG Contingency	4,805	1,791	4,899	5,500	4,739	1,000	5,739	239	6,000	500
01-510057	ABA Meetings - Delegate Dinner	-	2,390	1,461	4,000	2,201	2,200	4,401	401	4,000	-
01-510060	In-State Conference Exp	-	595	989	500	-	300	300	(200)	500	-
01-510070	Out-of-State Conferences	3,807	8,226	16,945	17,000	7,281	9,500	16,781	(219)	17,000	-
01-510080	Other Staff Travel	810	1,246	1,030	2,000	482	800	1,282	(718)	2,000	-
01-510085	Legislative Monitoring	41,943	42,751	42,868	46,000	20,050	23,000	43,050	(2,950)	60,000	14,000
01-510090	Organizational Development	2,179	2,089	2,583	2,200	838	1,000	1,838	(362)	2,200	-

*Denotes Allocable Administrative Overhead Account.

Oklahoma Bar Association

Budget Preparation Worksheet

Revenues and Expenditures

Budget Hearing

Department: Administration - Expenses (Continued from page 3)

10/21/2024

Calendar Year: 2025

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
01-510095	Annual Meeting	78,075	115,010	99,116	115,000	5,647	105,000	110,647	(4,353)	40,000	(75,000)
01-510100	Audit	22,887	21,132	23,250	24,720	-	24,720	24,720	-	25,500	780
01-510103	Legal Expense	161,542	235,801	63,776	50,000	25,445	75,000	100,445	50,445	50,000	-
01-510105	Bank Charges/Credit Card Fees	93,186	107,885	122,435	115,000	82,347	35,000	117,347	2,347	135,000	20,000
01-510110	Computer System Maintenance*	264,185	263,947	304,565	283,000	222,325	100,000	322,325	39,325	400,000	117,000
01-510115	Contract Blding Maintenance*	39,725	41,051	42,587	41,000	21,666	18,000	39,666	(1,334)	41,000	-
01-510120	Copier*	37,892	40,654	41,559	43,000	19,478	19,800	39,278	(3,722)	43,000	-
01-510125	Custodial Supplies*	4,994	9,631	10,289	8,000	2,491	4,200	6,691	(1,309)	8,000	-
01-510133	Bar Card & Dues Expense	12,485	13,139	13,996	14,000	17,257	(200)	17,057	3,057	17,000	3,000
01-510135	Equipment Maintenance*	19,777	24,523	35,949	30,000	31,222	20,000	51,222	21,222	50,000	20,000
01-510137	Building Maintenance	26,409	15,190	6,939	20,000	8,265	10,000	18,265	(1,735)	20,000	-
01-510140	Grounds Maintenance*	8,480	8,545	8,757	11,000	4,876	6,000	10,876	(124)	11,000	-
01-510145	Insurance*	54,733	55,522	56,046	58,000	60,424	-	60,424	2,424	62,000	4,000
01-510150	Internet Service Connection*	4,800	4,800	1,200	-	-	-	-	-	-	-
01-510153	Legal Intern Program expense	13	37	-	200	40	150	190	(10)	200	-
01-510155	Office Supplies	5,283	9,219	9,432	9,000	5,821	4,000	9,821	821	9,500	500
01-510160	Postage*	31,020	32,679	37,883	44,000	23,435	22,000	45,435	1,435	46,000	2,000
01-510170	Telephone and Internet*	51,633	56,307	58,244	56,000	27,761	29,000	56,761	761	56,000	-
01-510175	Other Utilities*	81,506	105,073	112,644	84,000	33,785	42,000	75,785	(8,215)	84,000	-
01-510195	Staff Training	280	-	440	4,000	290	1,000	1,290	(2,710)	4,000	-
01-510199	Miscellaneous	7,439	11,858	15,180	15,000	7,185	7,000	14,185	(815)	16,000	1,000
TOTAL ADMINISTRATIVE EXPENSE		2,175,340	2,465,853	2,411,358	2,359,723	1,256,634	1,205,649	2,462,282	102,559	2,580,950	221,227

*Denotes Allocable Administrative Overhead Account

Oklahoma Bar Association
Budget Preparation Worksheet
Revenues and Expenditures
Department: Communications
Calendar Year: 2025

Budget Hearing
10/21/2024

REVENUE ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
02-420000	OBJ Ad Sales	108,432	123,171	118,670	120,000	64,435	55,000	119,435	(565)	120,000	-
02-420010	OBJ Subscriptions	21,399	21,879	23,532	25,000	10,735	11,000	21,735	(3,265)	25,000	-
02-420030	Other Comm and Info Rev	107	-	48	-	48	-	48	48	-	-
	TOTAL REVENUE	129,938	145,050	142,250	145,000	75,218	66,000	141,218	(3,782)	145,000	-
EXPENDITURES											
02-520000	Gross Salaries	247,534	226,516	271,914	292,195	145,567	145,567	291,134	(1,061)	306,049	13,854
02-520005	FICA Matching	18,564	16,491	19,992	22,353	10,657	11,136	21,793	(560)	23,413	1,060
02-520010	Retirement	22,505	28,870	31,921	40,639	20,050	20,320	40,370	(269)	42,490	1,851
02-520015	Unemployment Taxes	1,200	1,134	1,028	1,100	1,042	58	1,100	-	1,140	40
02-520020	Health Insurance	32,746	35,998	40,257	39,686	21,660	21,628	43,288	3,602	44,957	5,271
02-520023	Disability Insurance	1,075	966	1,281	1,432	714	714	1,428	(4)	1,500	68
02-520025	Temporary Assistance	-	1,948	-	-	-	-	-	-	-	-
02-520060	In-State Conferences	-	-	-	200	-	-	-	(200)	200	-
02-520070	Out-of-State Conferences	198	3,262	8,210	8,000	-	8,000	8,000	-	10,000	2,000
02-520080	Department Travel	-	260	60	500	-	250	250	(250)	500	-
02-520110	Theme Issue Printing	151,214	180,007	211,918	205,000	120,901	120,000	240,901	35,901	240,000	35,000
02-520120	Design Expense	-	-	360	-	360	-	360	360	-	-
02-520130	Editor's Expense	-	-	85	-	87	-	87	87	-	-
02-520140	Board of Editors	2,453	6,621	4,471	5,000	446	4,500	4,946	(54)	5,000	-
02-520145	Newsclip Service	3,159	3,608	1,479	3,700	726	2,000	2,726	(974)	3,700	-
02-520160	Pamphlets	19	-	-	1,000	-	1,000	1,000	-	1,000	-
02-520165	Photography	42	766	-	200	-	200	200	-	200	-
02-520175	Digital Optimization	-	33	-	1,000	-	250	250	(750)	1,000	-
02-520180	Office Supplies	605	724	958	500	-	500	500	-	500	-
02-520185	Staff Training	224	-	-	2,000	50	500	550	(1,450)	2,000	-
02-520199	Miscellaneous	3,988	3,355	2,866	4,500	1,471	2,000	3,471	(1,029)	4,800	300
	TOTAL EXPENSES	485,526	510,560	596,800	629,005	323,731	338,623	662,354	33,349	688,449	59,444

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Continuing Legal Education (Continued on page 7)

Calendar Year: 2025

REVENUE					PROPOSED	ACTUAL	7/1/2024	TOTAL	24 BUDGET/	PROPOSED	2025/2024
ACCOUNT	ACCOUNT	2021	2022	2023	2024	THROUGH	12/31/2024	2024	PROJECTION	2025	BUDGET
NUMBER	TITLE	ACTUAL	ACTUAL	ACTUAL	BUDGET	06/30/24	PROJECTION	PROJECTION	VARIANCE	BUDGET	VARIANCE
03-430000	Educational Seminars	26,865	30,772	15,918	40,000	315	25,000	25,315	(14,685)	40,000	-
03-430005	Co-Sponsorship Fees Exp.	(76,836)	(97,029)	(111,728)	(100,000)	(20,451)	(79,000)	(99,451)	549	(100,000)	-
03-430010	Material Sales	310	100	-	1,000	100	500	600	(400)	1,000	-
03-430015	CLE Form Book	6,235	4,400	-	-	-	-	-	-	-	-
03-430025	CLE On-Line Seminar Sales	969,595	862,490	836,924	975,000	162,001	825,000	987,001	12,001	976,200	1,200
03-430035	Ad Revenue	-	-	-	1,000	-	-	-	(1,000)	1,000	-
03-430040	Program Service Fees	6,950	8,125	5,175	8,250	-	6,000	6,000	(2,250)	8,250	-
03-430045	NHTSA Judicial Outreach	5,073	2,808	-	-	-	-	-	-	-	-
TOTAL CLE REVENUE		938,192	811,666	746,289	925,250	141,965	777,500	919,465	(5,785)	926,450	1,200
EXPENDITURES											
03-530000	Gross Salaries	258,124	241,519	222,867	290,857	125,416	123,480	248,896	(41,961)	304,304	13,447
03-530005	FICA Matching	18,412	17,820	16,518	22,251	9,366	9,446	18,812	-	23,279	1,028
03-530010	Retirement	30,485	33,214	17,530	29,224	11,164	16,800	27,964	(1,260)	37,825	8,601
03-530015	Unemployment Taxes	1,200	992	1,289	1,100	1,058	42	1,050	-	1,425	325
03-530020	Health Insurance	48,572	37,562	35,177	51,796	19,775	19,743	39,518	(12,278)	53,868	2,072
03-530023	Disabilty Insurance	1,131	1,052	993	1,425	605	660	1,265	(160)	1,491	66
03-530025	Temporary Assistance	-	8,071	-	-	-		-	-	-	-
03-530060	In-State Conferences	-	69	35	-	-	-	-	-	-	-
03-530070	Out-of-State Conferences	417	9,197	9,955	12,000	6,291	5,500	11,791	(209)	12,000	-

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Continuing Legal Education (Continued from page 6)

Calendar Year: 2025

EXPENDITURES					PROPOSED	ACTUAL	7/1/2024	TOTAL	24 BUDGET/	PROPOSED	2025/2024	Preferred
ACCOUNT	ACCOUNT	2021	2022	2023	2024	THROUGH	12/31/2024	2024	PROJECTION	2025	BUDGET	New
NUMBER	TITLE	ACTUAL	ACTUAL	ACTUAL	BUDGET	06/30/24	PROJECTION	PROJECTION	VARIANCE	BUDGET	VARIANCE	Number
03-530080	Department Travel	80	660	358	1,000	20	900	920	(80)	1,000	-	
03-530100	Mtg Rooms and Food Svc	7,446	23,667	24,922	20,000	5,580	14,000	19,580	(420)	14,500	(5,500)	
03-530105	Movie Night CLE	-	-	-	-	-	-	-	-	5,500	5,500	
03-530110	Seminar Materials	484	3,831	2,348	4,000	1,066	2,500	3,566	(434)	4,000	-	
03-530120	Speakers	61,145	43,433	57,009	60,000	2,418	55,000	57,418	(2,582)	60,000	-	
03-530130	Audio/Visual & Equip Rental	6,839	270	79	6,000	-	4,000	4,000	(2,000)	6,000	-	
03-530140	Equipment Rental	-	-	4,874		-	-	-	-	-	-	
03-530150	Brochures and Bulk Mail	-	82	-	3,500	-	500	500	(3,000)	3,500	-	
03-530155	On-Line Service Fees	151,200	147,639	144,800	144,000	72,000	72,000	144,000	-	144,000	-	
03-530157	Webcrednza Fees	45,594	6,171	-	25,000	720	1,500	2,220	(22,780)	25,000	-	
03-530175	Credit Card Fees	33,997	29,289	27,464	27,000	5,027	22,000	27,027	27	29,000	2,000	
03-530180	Ad Preparation	-	-	-	2,000	-	500	500	(1,500)	2,000	-	
03-530185	Office Supplies	1,801	1,405	1,200	1,200	75	700	775	(425)	1,200	-	
03-530190	Staff Training	760	225	278	1,500	-	1,000	1,000	(500)	1,500	-	
03-530199	Miscellaneous	2,351	2,766	2,649	3,000	1,651	1,400	3,051	51	4,200	1,200	
TOTAL CLE EXPENDITURES		670,037	608,934	570,345	706,853	262,232	351,671	613,853	(89,511)	735,592	28,739	

Oklahoma Bar Association
Budget Preparation Worksheet
Revenues and Expenditures
Department: General Counsel
Calendar Year: 2025

Budget Hearing
10/21/2024

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
REVENUE											
04-440000	Discipline Reinstatements	18,711	10,463	2,912	10,000	9,215	3,000	12,215	2,215	10,000	-
04-440015	ROOSA Fees	250,225	238,350	234,850	210,000	134,400	80,000	214,400	4,400	212,000	2,000
04-440020	ROOSA Renewal Fees	279,150	261,600	232,750	200,000	131,950	75,000	206,950	6,950	203,000	3,000
04-440025	ROOSA Late Fees	11,100	9,000	6,800	4,000	5,900	500	6,400	2,400	4,500	500
04-440030	Certificates of Good Standing	31,025	29,450	30,925	24,000	17,150	10,000	27,150	3,150	25,000	1,000
TOTAL REVENUE		590,211	548,863	508,237	448,000	298,615	168,500	467,115	19,115	454,500	6,500
EXPENDITURES											
04-540000	Gross Salaries	984,254	1,033,846	1,079,237	1,131,074	555,332	570,000	1,125,332	(5,742)	1,170,019	38,945
04-540005	FICA Matching	71,621	75,114	79,605	86,527	41,514	43,605	85,119	(1,408)	89,506	2,979
04-540010	Retirement	129,722	136,514	132,386	147,475	65,760	73,200	138,960	(8,515)	160,476	13,001
04-540015	Unemployment Taxes	3,600	4,059	4,302	4,125	3,889	550	4,439	314	4,275	150
04-540020	Health Insurance	152,439	140,667	150,355	168,888	75,169	77,700	152,869	(16,019)	166,400	(2,488)
04-540023	Disability Insurance	4,322	4,528	4,994	5,542	2,655	2,726	5,381	(161)	5,733	191
04-540025	Temporary Assistance	2,530	6,878	23,597	22,000	11,423	10,500	21,923	(77)	25,000	3,000
04-540050	General Counsel's Auto	10,800	10,800	10,800	10,800	5,400	5,400	10,800	-	10,800	-
04-540060	In-State Conferences	68	707	707	700	40	300	340	(360)	700	-
04-540070	Out-of-State Conferences	675	4,635	9,488	9,000	1,963	7,000	8,963	(37)	15,000	6,000
04-540080	Department Travel	128	29	-	1,000	-	1,000	1,000	-	1,000	-
04-540100	Invest. and Prosecution	55,800	52,773	46,794	55,000	13,130	40,000	53,130	(1,870)	55,000	-
04-540110	PRC Travel and Meeting	3,031	3,837	4,272	4,000	2,576	1,500	4,076	76	5,000	1,000
04-540120	PRT Travel and Meeting	6,553	19,069	9,628	15,000	3,620	10,000	13,620	(1,380)	17,000	2,000
04-540140	Misc. Investigative	61	463	350	1,000	53	500	553	(447)	1,000	-
04-540145	AG Grant Expense	-		3,941	3,000	175	2,500	2,675	(325)	3,000	-
04-540150	Library	3,026	2,032	3,870	3,500	146	2,000	2,146	(1,354)	4,000	500
04-540160	Office Supplies	5,063	6,462	7,694	8,000	2,837	5,000	7,837	(163)	8,500	500
04-540165	ROOSA Expenses	38	-	494	300	-	100	100	(200)	300	-
04-540170	Staff Training	150	1,561	2,212	3,000	-	1,000	1,000	(2,000)	3,000	-
04-540199	Miscellaneous	3,760	5,094	5,337	7,000	4,266	3,000	7,266	266	8,000	1,000
TOTAL EXPENDITURES		1,437,639	1,509,070	1,580,063	1,686,931	789,948	857,581	1,647,529	(39,402)	1,753,710	66,779

Oklahoma Bar Association

Budget Preparation Worksheet

Revenues and Expenditures

Department: Mandatory Continuing Legal Education (MCLE)

Calendar Year: 2025

Budget Hearing

10/21/2024

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
REVENUE											
05-450000	MCLE Penalty Rev	$123,500	$134,000	$129,850	$ 125,000	117,050	2,000	119,050	(5,950)	125,000	-
05-450005	Reinstatment Fees	1,000	500	1,900	2,000	-	1,000	1,000	(1,000)	2,000	-
05-450010	Presumptive Annual Fee	20,400	22,800	13,850	18,900	11,700	7,200	18,900	-	18,900	-
05-450020	Sponsor Application Fee	101,750	86,750	95,280	80,000	51,450	30,000	81,450	1,450	80,150	150
05-450030	Attorney Application Fee	16,085	15,825	15,335	14,000	8,000	7,000	15,000	1,000	14,150	150
TOTAL MCLE REVENUE		$262,735	$259,875	$256,215	$ 239,900.00	188,200	47,200	235,400	(4,500)	240,200	300
EXPENDITURES											
05-550000	Gross Salaries	$177,325	$186,434	$195,382	$ 207,033	105,667	99,957	205,624	(1,409)	210,434	3,401
05-550005	FICA Matching	12,720	13,859	14,223	15,838	7,713	7,647	15,360	(478)	16,098	260
05-550010	Retirement	23,860	25,053	26,305	27,851	13,925	13,926	27,851	-	23,961	(3,890)
05-550015	Unemployment Taxes	720	744	771	825	803	275	1,078	253	855	30
05-550020	Health Insurance	31,047	31,045	31,651	34,275	16,452	16,428	32,880	(1,395)	35,646	1,371
05-550023	Disability Insurance	757	795	894	1,014	489	489	978	(36)	1,031	17
05-550070	Out-of-State Conferences	900	4,227	1,991	5,000	-	5,000	5,000	-	5,000	-
05-550100	Commission Meeting Exp	-	-	-	500	-	300	300	(200)	500	-
05-550110	Compliance Reporting Exp	1,493	1,425	1,588	1,700	1,605	-	1,605	(95)	1,900	200
05-550140	Credit Card fees	2,928	3,117	2,924	3,200	2,661	250	2,911	(289)	3,200	-
05-550150	Office Supplies	258	363	594	500	157	250	407	(93)	500	-
05-550170	Staff Training	-	-	-	2,000	-	1,500	1,500	(500)	2,000	-
05-550199	Miscellaneous	1,520	1,520	1,520	1,700	1,010	510	1,520	(180)	1,700	-
TOTAL MCLE EXPENDITURES		$253,528	$268,582	$277,843	$ 301,436	$ 150,482	$ 146,531	$ 297,013	$ (4,423)	$ 302,825	1,389

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Practice Assistance Department (continued on page 11)

Calendar Year: 2025

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
REVENUE											
07-470000	Consulting Fees	-	250	-	500	403	250	653	153	1,000	500
07-470005	New Attorney Training	-	-	-	500	-	-	-	(500)	500	-
07-470040	Diversion Program Monitoring	-	3,190	2,960	3,000	3,600	-	3,600	600	3,000	-
07-470055	Diversion Program Classes	-	4,250	3,450	4,000	900	3,000	3,900	(100)	4,000	-
07-470060	Diversion Program Consult.	-	-	-	750	-	500	500	(250)	750	-
TOTAL REVENUE		-	7,690	6,410	8,750	4,903	3,750	8,653	(97)	9,250	500
EXPENDITURES											
07-570000	Gross Salaries	292,914	307,649	323,319	343,455	169,370	170,203	339,573	(3,882)	358,484	15,029
07-570005	FICA Matching	21,276	22,334	23,932	26,274	12,612	13,021	25,633	(641)	27,424	1,150
07-570010	Retirement	40,483	42,507	44,632	47,424	23,712	23,709	47,421	(3)	49,445	2,021
07-570015	Unemployment Taxes	960	992	1,028	1,100	1,080	25	1,105	5	1,140	40
07-570020	Health Insurance	38,292	38,225	37,395	42,213	19,519	19,469	38,988	(3,226)	43,902	1,689
07-570023	Disability Insurance	1,284	1,348	1,518	1,683	833	833	1,666	(17)	1,757	74
07-570060	In-State Conferences-MAP	-	31	70	300	-	150	150	(150)	300	-
07-570061	In-State Conferences-Ethics	-	605	-	100	-	75	75	(25)	100	-
07-570070	Out-of-State Conf. - MAP	150	5,186	5,618	10,000	5,623	4,300	9,923	(77)	10,000	-
07-570071	Out-of-State Conf. - Ethics	-	-	2,136	6,000	2,582	3,000	5,582	(418)	6,000	-

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Practice Assistance Department (Continued from page 10)

Calendar Year: 2025

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
07-570080	Travel - MAP	349	898	981	1,500	586	750	1,336	(164)	1,600	100
07-570081	Travel - Ethics	118	328	713	1,500	55	500	555	(945)	1,500	-
07-570110	New Attorney Training	48	13	243	2,000	231	1,000	1,231	(769)	2,000	-
07-570115	Diversion Program Classes	-	-	4	500	-	500	500	-	500	-
07-570120	Diversion Program Consult.	150	151	199	1,000	334	600	934	(66)	1,000	-
07-570125	Diversion Grant Exp	-	-	-	-	-	200	200	200	-	-
07-570130	Dues/Subs - MAP	744	769	919	1,300	754	400	1,154	(146)	1,300	-
07-570131	Dues/Subs - Ethics	250	500	-	300	-	250	250	(50)	300	-
07-570140	Computer Hardware/Software	2,680	1,428	1,029	2,900	631	2,000	2,631	(269)	4,200	1,300
07-570145	Library - Ethics	154	-	154	-	-	-	-	-	-	-
07-570150	Lending Library - MAP	26	321	179	650	-	350	350	(300)	450	(200)
07-570160	Office Supplies - MAP	122	1,229	101	500	140	350	490	(10)	600	100
07-570161	Office Supplies - Ethics	467	44	110	250	-	125	125	(125)	250	-
07-570170	Staff Training - MAP	-	-	100	500	-	250	250	(250)	500	-
07-570171	Staff Training - Ethics	-	-	-	300	-	150	150	(150)	300	-
07-570198	Miscellaneous - Ethics	1,020	1,020	1,020	1,400	785	510	1,295	(105)	1,400	-
07-570199	Miscellaneous - MAP	1,095	1,033	1,020	1,500	1,060	500	1,560	60	2,200	700
TOTAL P.A.D. EXPENDITURES		402,582	426,612	446,420	494,649	239,907	243,220	483,127	(11,522)	516,651	22,002

Oklahoma Bar Association

Budget Preparation Worksheet

Budget Hearing

Revenues and Expenditures

10/21/2024

Department: Committees and Special Projects Revenues

Calendar Year: 2025

REVENUE

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
08-480010	YLD High School Mock Trial Program	46,614	44,608	54,252	52,500	61,726	-	61,726	9,226	77,500	25,000
08-480020	Lawyers Helping Lawyers	26,750	24,750	26,750	26,750	12,375	14,375	26,750	-	26,750	-
08-480030	Solos and Small Firm Conference	-	94,795	84,225	80,000	-	-	-	(80,000)	100,000	20,000
08-480040	Disaster Relief Revenue	12	5	-	-	-	-	-	-	-	-
08-480060	Insurance Committee Promotion	34,744	32,556	32,584	29,000	4,310	25,000	29,310	310	29,000	-
08-480080	Diversity Committee Conference	4,670	8,025	9,640	10,000	-	10,000	10,000	-	10,000	-
08-480095	Kick It Forward	2,981	2,913	2,953	2,800	3,254	-	3,254	454	2,800	-
08-480110	Military Task Force	6,634	5,548	6,675	5,000	5,922	-	5,922	922	5,000	-
08-480130	Leadership Academy Sponsorship	-	-	-	800	-	-	-	(800)	800	-
09-490000	Young Lawyers Division Revenue	2,925	1,750	2,750	3,000	-	1,000	1,000	(2,000)	3,000	-
TOTAL REVENUE		154,075	214,990	219,829	209,850	87,587	50,375	137,962	(71,888)	254,850	45,000

Oklahoma Bar Association
Budget Preparation Worksheet
Revenues and Expenditures
Department: Committees and Special Projects Expenses
Calendar Year: 2025

Budget Hearing
10/21/2024

EXPENDITURES

ACCOUNT NUMBER	ACCOUNT TITLE	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	PROPOSED 2024 BUDGET	ACTUAL THROUGH 06/30/24	7/1/2024 12/31/2024 PROJECTION	TOTAL 2024 PROJECTION	24 BUDGET/ PROJECTION VARIANCE	PROPOSED 2025 BUDGET	2025/2024 BUDGET VARIANCE
08-580010	Mock Trial Program	44,859	42,823	52,872	54,620	61,148	-	61,148	6,528	77,500	22,880
08-580020	Lawyers Helping Lawyers	74,487	80,759	87,196	80,000	39,735	40,000	79,735	(265)	85,000	5,000
08-580030	Solo and Small Firm Conference	-	128,430	84,240	80,000	-	-	0	(80,000)	100,000	20,000
08-580050	Legal Research Member Benefit	89,600	90,125	90,240	92,000	90,875	800	91,675	(325)	92,000	-
08-580095	Kick It Forward Program Exp	1,840	1,100	550	2,750	550	-	550	(2,200)	5,000	2,250
08-580100	Law Day	55,707	50,026	55,051	60,000	50,218	8,000	58,218	(1,782)	60,000	-
08-580110	Military Assistance Program	1,802	2,239	6,769	20,000	3,836	-	3,836	(16,164)	20,000	-
08-580115	Diversity Committee Conference	10,662	8,655	18,808	10,000	-	10,000	10,000	-	10,000	-
08-580120	Leadership Academy	-	-	-	10,000	7,371	2,629	10,000	-	10,000	-
08-580130	Disaster Relief Expense	110	210	234	500	196	-	196	(304)	500	-
08-580150	OBA Long Range Planning	-	33,557	968	30,000	8,000	22,000	30,000	-	20,000	(10,000)
08-580160	Video-conferencing	9,397	6,162	2,547	7,000	-	-	0	(7,000)	-	(7,000)
08-580165	Presidents Annual Program	40	-	-	3,000	-	3,000	3,000	-	3,000	-
08-580190	General Committees	5,834	4,250	9,267	15,000	1,764	12,000	13,764	(1,236)	16,000	1,000
09-590000	YLD - ABA Conference Travel	5,952	26,159	29,745	46,150	17,652	25,000	42,652	(3,498)	43,875	(2,275)
09-590010	YLD - OBA Meeting/Travel	1,894	15,349	21,787	27,828	11,921	12,000	23,921	(3,907)	31,600	3,772
09-590020	YLD - Committees	12,656	17,599	23,775	13,450	723	7,000	7,723	(5,727)	20,100	6,650
TOTAL COMMITTEES AND SPECIAL PROJECTS EXPENDITURES		350,286	507,442	484,049	552,298	293,989	142,429	436,418	(115,880)	594,575	42,277

Oklahoma Bar Association
Budget Worksheet
Capital Improvements
Calendar Year: 2025

Budget Hearing
10/21/2024

Furniture and Equipment	
Contingency Items	$ 7,500.00
	$ 7,500.00
Bar Center Improvements	
Contingency Items	$ 10,000.00
	$ 10,000.00
Computer and Audio/Visual Technology	
Net Forum Projects - Member/OKBAR website/Iweb	$ 3,500.00
MCLE - Website to allow acceptance of provider applications	$ 22,000.00
Contingency Items	$ 10,000.00
	$ 35,500.00
Total - All Categories	$ 53,000.00